



SUMMIT
ACADEMY OIC

Volunteer Opportunities:

1-1 tutoring

Classroom session

Teacher's assistant

Microsoft Office Tutor

- Provide introductory lessons in Word, Excel, Publisher, and Power Point programs
- Guide student through Microsoft Office homework

Teach Aids

- Assist GED teachers in the classroom:
 - Homework help
 - Keeping attendance
 - Clarifying lessons of the day
- Assist Healthcare teaches in the classroom:
 - Medical terminology
 - Core health concepts

Math tutors

- Teaching math at any levels listed below:
 - 5th- 12th grade fractions, decimals, percentages proportions, words problems
 - Algebra
 - Geometry
 - Trigonometry
 - Carpentry math: fractions and word problems

- Electrical math: fraction and word problems

Reading Tutors

- Reading comprehension
- Critical Thinking skills
- Build vocabulary

Language Tutors

- Building essay writing skills
- Help build vocabulary
- Enhance punctuation skills

Science Tutors

- Help student comprehend topics
- Increasing problem solving skills

Social Studies Tutor

- Help students comprehend topics

Business Professional Guidance/Coach

- Resume/ cover letters
- Interview prep

IT Tutors

- Teaching basic computer hardware
- Teaching basic computer software

Test taking strategy coach

